

Risk Management Template

Service Set: Contract Safety

One Book Process: Contract Safety
Requirements - Ammunition,
Explosives and Other Postaward
Hazardous/Safety Requirements

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Risk Planning

- **Contract/Customer/FAR requirements**

Compliance with contractual schedule (S), cost (C), and technical performance

Examine documentation for adequacy

Review contractor/subcontractor efforts

- **Some common supplier key processes/systems**

Safety program; Facility Construction/Maintenance; Equipment Design, Maintenance and operations

- **Rationale for Safety Program**

Demonstrable safety program required by safety clauses

Necessary to ensure that there is satisfactory

Risk Assessment

- **Safety Program - P/C/S High Risk**

Consider use of risk matrix likelihood and consequence

- **Rationale for Risk Rating**

Safety Program is non-existent or not implemented; program inadequacies may adversely affect performance, schedule and the cost; no risk management

Failure in the safety program is likely to result in hazardous condition during process performance, delay in production, destruction in property and injury to personnel.

- **Risk Reassessment to - P/C/S Moderate Risk**

Change when additional procedures are written and implemented

Risk Handling

• Risk Handling Tool - Safety Program

Intensity

- Review three management (safety plan, the structure of the organization and staffing) and two technical (procedures and facility) areas)

Frequency

- review each visit

Schedule

- Management (once a year for industrial, four times a year for ammunition and explosives facilities)

• Rationale for Risk Handling Tool

Need to assess the effectiveness of contractor's management of the safety program

Risk Monitoring

- **Monitoring assessed risk for impact on risk rating**

Monitor safety requirements, flow down requirements to subcontractors, risk management progress, monitor CIOs and CARs, schedule, and cost; monitor

- **Risk handling adjustments**

Changes in contractor workload, new operations or new/modified facilities/procedures

Issue CIOs or CARs;

- **Rationale for Risk Monitoring**

Requirements not flowed-down, material to be used, condition of equipment and facilities and skill level of contractor personnel can adversely impact schedule and cost

Risk Documentation

- **Documentation is required for Risk Planning, Assessment, Handling, and Monitoring**
- **Reassessments and changes to any elements of risk management must also be documented; this includes progress made to date in risk handling and monitoring efforts**
- **Documentation is one method to communicate to your team, buying office, and supervisor your efforts on**